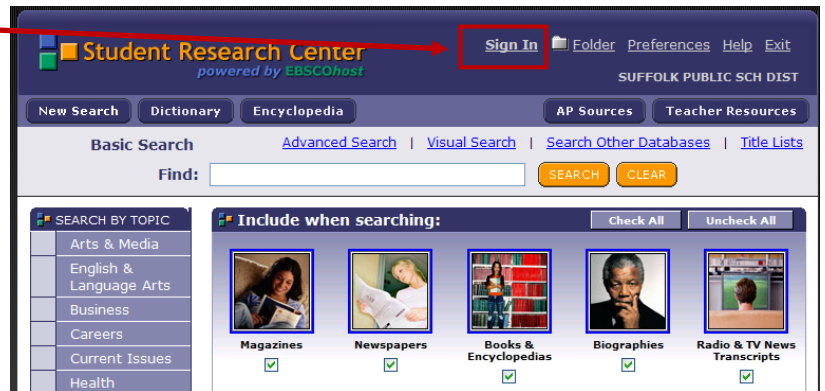


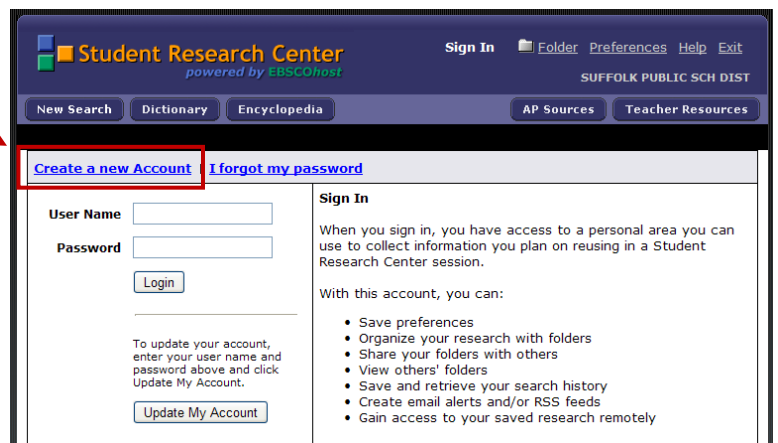
## Creating Personal Accounts in EBSCO

A *Personal Account* allows the user to save search results, links to searches, saved searches, search alerts, journal alerts and web pages to a personal folder.

1. Click on the Sign in button.



2. Choose Create a New Account.



3. Fill in the fields on the Create a New Account Screen. When you have completed the fields, click Submit.

The screenshot shows the 'Create a new account' form. The 'Submit' button is highlighted with a red box and a red arrow pointing to it from the instruction. The form includes fields for 'First Name', 'User Name', 'Password', 'Retype Password', 'Secret Question', and 'Secret Answer'. There are also instructions for each field, such as 'This is the user name you will use to sign in to My Student Research Center.' and 'Five-character minimum, no spaces'. A 'Note' at the bottom says 'Please remember your account information for future reference.' The 'Submit' and 'Cancel' buttons are at the bottom of the form.

## Creating Personal Accounts in EBSCO

4. If all the information was accepted, a message appears that provides your user name and password. Click OK. You will be automatically logged in as a personal user. You should note the user name and password you created so you can log in at a future session.

5. To add articles to the Personal Folder, click the Add button next to the item.



The screenshot shows the Student Research Center interface. At the top, there's a navigation bar with 'New Search', 'Dictionary', 'Encyclopedia', 'AP Sources', and 'Teacher Resources'. Below that, a search bar contains 'civil rights'. The results section shows 'Results for civil rights AND Automatically "And" search t...'. There are various filters and a list of results. The first result is '1. OPINION: H. Brandt Ayers: Bubbles must burst' by Brandt Ayers, H., from Anniston Star, The (AL), 02/06/2011. An 'Add' button is highlighted with a red box and a red arrow pointing to it from the text in step 5.

6. The icon beside the folder will indicate that there are items in the folder.



7. Click on the Folder icon to access articles that have been saved.



The screenshot shows the 'Melissa's Folder' page. At the top, there's a navigation bar with 'Sign Out', 'Folder', 'Preferences', 'Help', and 'Exit'. Below that, there's a 'Folder List' section with 'My Folder' selected. The 'My Folder' section shows 'Articles (2)' and a list of two articles. The first article is '1. Hassan calls reluctant daughter to testify' by Tan, Sandra, from Buffalo News, The (NY), 02/03/2011. The second article is '2. Speech by George Wallace on the 1964 Civil Rights Act' by Wallace, George, from Speech by George Wallace on the 1964 Civil Rights Act, 2009, p. 1, 14p, Reading Level (Lexile): 1280. A red arrow points from the text in step 7 to the 'Folder' icon in the top navigation bar.